

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
Tuesday, April 20, 2004 – 6:30 p.m.  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright. General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Perez called the meeting to order at 6:32 p.m. and welcomed everyone to the meeting.
2. Jeff Ramos led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. Emily O'Hair, CSD's Volunteer Coordinator, along with the Board and staff presented certificates and plaques to individuals and organizations who donated volunteer hours in the past 12 months working behind the scenes assisting with many of the Elk Grove Community Services District's events and activities.

Individuals and organizations in attendance who were presented with a Certificate of Appreciation included:

Amy DeMello	Mimi Nguyen
Latavia Fields	MaryLynn Schneider
Kathryn Johnson	Shai Reiswig
Ashley Kemp	Danice Yap-Diangco
Michael Le	Angela Edwards
Xavier Moseley	Baylor Cody
Vincent Orta	Boy Scout Troop 59
Ciana Singh	Elk Grove Community Band
Jane Morey	Harvest Festival Committee

Individuals and organizations in attendance who were presented with a Plaque of Appreciation included:

Maria Dias (EGACT)  
Veronica Jimenez (EGACT)  
Elk Grove Adult Community Training  
Elk Grove Lions  
Mark Blenio  
Cub Scout Pack 118

The Board expressed their deepest gratitude to all the volunteers for their commitment and time in making Elk Grove a great place to live and commended Emily O'Hair, CSD's Volunteer Coordinator on a job well done.

2. Firefighter Julie Rider was presented with a Certificate of Appreciation by Patty Neifer, Executive Director of the Firefighters Burn Institute for coordination of a Local Boot Drive to raise funds for the Burn Institute.
3. Badge pinning ceremonies were performed for newly hired Fire Inspector II, Bryan Clark; Steve Hauser, former Captain now working as a Fire Investigator, and George Apple, recently promoted to Assistant Fire Marshal from a Fire Inspector III.
4. The Board accepted the Certificate of Award for Outstanding Financial Reporting presented to the EGCSO from the California Society of Municipal Finance Officers (CSFMO) for the 2002-03 Comprehensive Annual Financial Report (CAFR) submitted last December. The Board congratulated staff on this honor, making this the fourth year in a row the District has received the award.
5. The Board also accepted the Certificate of Award for Merit in Operating Budgeting from CSFMO presented to the EGCSO for the 2003-04 budget submitted last November, which recognizes highly professional budget documents and the underlying budget process through which the budget is implemented.
6. The Board received an update on the construction of the Barbara Morse Wackford Community/Aquatic Complex from Jeff Russell of Rudolph and Sletten, Inc.

#### **C. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

#### **D. CONSENT CALENDAR**

1. The Board approved the April 6, 2004 minutes of a regular Board meeting. McElroy-Wright, Derr, Perez – yes; Mulberg – abstain.
2. The Board received and filed letters of appreciation to the CSD Fire Department and to Kristyn Staby, CSD's Public Information Officer.
3. The Board received and filed a letter of appreciation to Administrator of Parks & Recreation David Wigginton and his staff.
4. The Board ratified payment of the March 2004 bills and payroll for the EGCSO, and received and filed the budget status reports for the month of March 2004. Wright-Derr, unanimous.
5. The Board adopted Resolution No. 2004-24, declaring the weeds on the properties listed a public nuisance, and established July 6, 2004 as the public hearing date. Wright-Derr, unanimous.
6. The Board approved Resolution No. 2004-21, allowing the District to apply for grant funding through the Land and Water Conservation Fund Program. Wright-Derr, unanimous.
7. The Board approved Resolution No. 2004-22, accepting a corridor grant deed for Woodside Creek Unit 1, Lots A & B, located on Elk Grove Boulevard at Big Timber Drive. Wright-Derr, unanimous.
8. The Board approved the additional funding in the amount of \$87,000 to complete the William Perry Schulze Fire Training Facility; and approved painting the Maintenance Building for the amount of \$13,000. Wright-Derr, unanimous.
9. The Board approved the Park Development Agreement for the Bond Ridge Project in East Elk Grove with KB Home North Bay, Inc. Wright-Derr, unanimous.
10. The Board approved a reimbursement to Dunmore Laguna, LLC for \$10,000 for over dedicated parkland within the East Franklin Specific Plan. Wright-Derr, unanimous.

#### **E. ADVERTISED PUBLIC HEARINGS**

1. NONE

## **F. PUBLIC HEARINGS**

1. NONE

## **G. STAFF REPORTS**

1. The approval of Resolution No. 2004-23, granting a right-of-way and easement to SureWest Televideo to locate, construct, and maintain communication facilities within the landscape area on Elk Grove Boulevard east of Big Timber Drive, and authorization for the General Manager to execute all necessary documents was tabled for the May 4<sup>th</sup> Board meeting.
2. The Board approved the conceptual master plans for Laguna Meadows Park No. 5 and Miles Park and set an Advertised Public Hearing for Tuesday, May 18, 2004 at 6:30 p.m. at the CSD Administration Building to adopt the Land Use and Development Plans and environmental documents for both parks. Wright-Derr, unanimous.
3. The Board gave direction to staff regarding the conceptual plan for the development of a multi-use athletic field within Elk Grove Regional Park and asked the item be brought back for consideration at a future meeting.

## **H. BOARD OF DIRECTORS BUSINESS**

1. Fire Committee – Director McElroy – No report.
2. Parks & Recreation Committee – Director Wright reported at their April 6 meeting, staff was asked to incorporate the Committee's recommendations into the draft park regulations and to forward them to Elk Grove's Police Chief for review and comments; the concept plans for Elk Grove Regional Park sports fields will be forwarded to the Board for further discussion; concept plans for the Laguna Meadows No. 5 and Miles Parks were approved by the Committee and by the Board tonight; and use of youth sports storage containers adjacent to athletic fields was referred back to staff for further research and analysis.
3. Budget/Finance/Insurance Committee – Director Mulberg – No report.
4. Policies & Procedures Committee – Director McElroy – No report.
5. Strategic Planning Committee – Director Derr – No report.
6. Fire Communications Board – Chief Grueneberg reported at their March 30<sup>th</sup> meeting, the Com Center Board discussed the status of the call taker position; it was determined the item will be put on hold until the new Center Manager was appointed. Action taken included the approval of the adjusted 2003-04 budget to include a rollover for upgrades to the Com Center; the approval of the preliminary 2004-05 budget; ratification of the MOU for 522 members of the Com Center; and discussion of negotiations and personnel matters in a closed session.
7. Senior Center Board – President Perez stated work on the modular was going well; the remodel to the front of the building will start soon; and staff has submitted a proposal for grant funding to the Department of Transportation for a new modified van. The next Senior Center Board meeting is scheduled for Tuesday, April 27.
8. Local Agency Formation Commission (LAFCo) – Director Mulberg reported items discussed at the April 7 meeting included the Florin-Elder Creek Cemetery District Reorganization; an update of the Municipal Service Review and Sphere of Influence of cemetery districts in Sacramento County; the City of Elk Grove's Incorporation Mitigation Measures; the Aspen IV reorganization; formation of County Service Area No. 11; LAFCo's proposed 2004-05 budget; and a request for reconsideration of the Florin Resource Conservation District annexation of Elk Grove water service territory.
9. Sacramento County Treasury Oversight Committee – No report.
10. Miscellaneous Reports – No report.

**I. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. Director McElroy asked staff to bring back property tax revenue figures and an estimate of amounts available to pay down the Barbara Morse Wackford Community/Aquatic Complex.

**K. ADJOURNMENT TO EXECUTIVE SESSION**

1. NONE

**L. EXECUTIVE SESSION**

1. NONE

**M. ADJOURNMENT**

With no further business, President Perez adjourned the regular meeting at 8:20 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board